



## ***Town of Panton Chartered 1761***

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### **Selectboard Meeting Minutes**

**February 23, 2021**

All attendees via Zoom: Selectboard Chair Howard Hall, Selectboard Member Teresa Smith, Selectboard Member Zach Weaver, Town Emergency Management Coordinator Bob Groff, Town Agent Sandy Fogg, Town Clerk-Treasurer Maggie McCormick, Sharon Ashcraft.

1. Howard called the meeting to order at 5:35 p.m.
2. Additions/deletions to agenda: None
3. Approval of the minutes of the January 26, 2021 and the February 9, 2021
  - a. Zach moved to approve the minutes of the January 26, 2021 meeting as written. Howard seconded. All in favor; the motion passed.
  - b. Teresa moved to approve the minutes of the February 9, 2021 meeting as written. Howard seconded. All in favor; the motion passed.
4. Public comments: None
5. Town Meeting
  - a. The clerk reported that road foreman Rick Cloutier completed the installation of the outdoor ballot drop box on Monday and 5 ballots were deposited in it already.
  - b. The clerk reported that she and the assistant clerk will conduct the required testing of the tabulator this week.
  - c. The clerk reported that most of the shifts/tasks for the poll on March 2 are filled, but a few more volunteers were needed.
  - d. The Clerk reported that the practice meeting for the March 1 was productive and allowed all who will facilitate the meeting to experience how the platform will work. She will post instructions for participants on the Town website and Front Porch Forum.
  - e. Howard reiterated that the Town Informational Meeting will be held on Monday, March 1, 2021 starting at 6:30 p.m. and that voting will be at Town Hall, second floor, on Tuesday, March 2, 2021 from 10:00 a.m. to 7:00 p.m.
6. Communications: None

7. Review/approval of accounts payable warrant, timesheets & payroll warrant
  - a. Teresa moved to accept the Accounts Payable and payroll warrants. Zach seconded. All in favor; the motion passed.
8. Emergency Management Coordinator Bob Groff reported there was nothing for the Selectboard this week.
9. Executive session for the purpose of discussing potential litigation.
  - a. Howard moved to go into executive session for the purpose of discussing potential litigation. Teresa seconded. All in favor; the board entered executive session at 5:46 p.m.
  - b. Howard moved to end executive session. Teresa seconded. All in favor, the board returned to open session at 5:55 p.m.
10. Adjournment
  - a. Teresa made a motion to adjourn the meeting. Zach seconded. All in favor, the meeting was adjourned at 5:56 p.m.

Respectfully submitted,  
Maggie McCormick  
Town Clerk-Treasurer