

Town of Panton
Select Board Minutes
November 25, 2014/6:30 P.M.

In Attendance:

Select Board:

John Viskup, Chair
Beth Tarallo
Howard Hall

Administration:

Rick Cloutier, Road Foreman
Diane Merrill, Treasurer
Jean Miller, Clerk
Barbara Fleming, Del. Tax Col.

Guests:

Brent Boise, Clark Trk Ctr
Han Vorsteveld
Mark Visser
Louise Giovannella

6:30 P.M J Viskup called the meeting to order.

B Tarallo made a motion to amend the agenda, adding FYE2016 Draft Budget first pass at 8:35 P.M. to the agenda. J Viskup 2nd. All approved.

Review/Approval of November 11 and November 16, 2014 Select Board Minutes – B Tarallo made a motion to accept the minutes of November 11th. H Hall 2nd. All approved. B Tarallo made a motion to accept the minutes of November 16th. J Viskup 2nd. All approved.

Public Comment – H Vorsteveld asked for an update regarding the encroachment variance of the Town right of way request. The Select Board informed him that a Surveyor was going to research Panton Land Records to help confirm the right of way. This is a slow process and will take time. He asked if the Select Board would give him a variance even if it was a six rod right of way. The decision was that they would wait until the Surveyor had a chance to review the material that would be used to help clarify the rods of the road.

Delinquent Tax Update Barbara Fleming – B Fleming gave an update stating that she had not been able to contact one of the delinquent payers, another had been late but called to let her know the payment would be late and has paid the agreed upon amount at this time, a nonresident said he would be in town for Thanks Giving and would clear up the amount at that time and a fourth has not made their agreed upon payment.

Truck Warranty – B. Boise brought in and reviewed the manufacturer's warranty that would be on the Truck that is being considered for purchase. This is a 7 year warranty.

Muddy Roads – There was a discussion regarding the muddy roads. M Visser asked what areas were being complained about. It was confirmed that Panton Road, Stovepipe City Road and Slang Road were problem areas. M Visser said that they were looking into buying a manure spreader so that they would not be using a bucket loader to transport the manure across the road thus not as much mud/manure would be left on the road. Another solution was to put a base in at the road entrances for the gravel to sit on. R Cloutier will work with them to help explain how they can fix the problem areas.

Capital Paving Plan – Tabled. R Cloutier will talk to J Douglas Dows to reschedule.

Review/ Approval Bills - Bills were reviewed and approved.

Financials – Financials will be reviewed at the next Select Board meeting.

Select Board Meeting

November 25, 2014

Page 2

Allocation of Stipends – D Merrill had questions on how to pay the stipend allocations. Several seats had changed over the year and she needed clarification on how to allot payment for these seats where two people had served for the same position. Did the pay go from calendar year or fiscal? The Select Board clarified that she should divide the allotment by months and each party be paid for the months that they served. In addition, an alternate was appointed by the SB to the DRB, this seat had not been included in 2015 FYE budgeted stipends. Discussion ensued and SB directed D. Merrill to pay out annual stipend to alternate this current FY. Discussion ensued to re: including alternates in budgeted stipend amounts for FYE 2016. L Giovanella discussed some changes that D Raphael, Chair of the DRB was asking the Select Board to consider. B Tarallo said that the DRB should submit their proposed budget for FYE 2016 including allotments with detail. The Select Board then reviews the requested budget. There will not be any increases in allotments for individual stipends this current fiscal year because the increase was not figured in the budget.

Health Insurance – Part of the discussion on health insurance for 2016 was regarding the increase in cost. D Merrill will check to see what was allocated in the budget for the first six months of 2016. There was a 5% increase figured into the budget for this time frame which is not enough to cover the increase in cost. Employee sign up needs to take place in December. Employees will need to know what will be funded so they can choose their plans.

Town Hall Replacement Lights Repair/Maintenance – D Merrill asked how the lights should be expensed. She asked if the money should come out of Town Hall Restoration account or out of Repair & Maintenance. Select Board felt it should come out of Repair & Maintenance.

FYE 2016 Draft Budget – D Merrill asked what to use as a proposed percentage increase to plug for certain items in the budget. Line items were discussed and amounts to use and prices that needed to be ascertained for preparation of the budget. The Personnel Committee will take on some of the tasks for the next budget year.

Pease Road Traffic Ordinance Check-in – E Markowski was going to check to see if a traffic study could be done on Pease Road. He will be contacted to see if he has found out anything.

Review Draft Junk Ordinance – The Draft of the Junk Ordinance has been in process for a year and a half. Revisions and comments from VLCT's legal review were extensive. VLCT revamped their model Junk ordinance in the last year. Board will take additional time to review and to send it back to DRB for their final review. This will be rescheduled for a January Select Board meeting. Tabled.

Tax Maps – Panton's tax maps need to be updated. Prices are being obtained for inclusion in the budget.

Correspondence – Correspondence was reviewed.

The Drug and Alcohol Policy was adopted on October 28, 2014. There was not a clean copy for the Select Board to sign so it was signed tonight.

H Hall made a motion to appoint Louise Giovanella as Green Up Coordinator and Paula Moore as Co-coordinator. B Tarallo 2nd. All approved.

J Viskup made a motion to adjourn the meeting at 10:05 P.M. H Hall 2nd. All approved.

Respectfully Submitted,

Jean Miller, Clerk

