

Town of Panton
Select Board Minutes
September 9, 2014/6:30 P.M.

In Attendance:

Select Board:

John Viskup, Chair
Beth Tarallo
Howard Hall

Administration:

Rick Cloutier, Road Foreman
Barbara Fleming, Delinq Tax Col.
Ed Hanson, Zoning Adm.
Diane Merrill, Treasurer
Jean Miller, Clerk

Guests:

Eben Markowski
Ruddy Vorsteveld

6:30 J. Viskup called the meeting to order.

B. Tarallo removed Review of Draft Junk Ordinance from the agenda. VLCT has not sent back their comments regarding their review of the draft to date. To be scheduled 9/23/14.
Discussion of postage has been added to the agenda.

J. Viskup, R. Cloutier and anyone else that would be interested are meeting on Monday, September 15th at Town Hall, then going to Arnold Bay to see where the best location to mount the plaque that was made for Arnold Bay.

Review/Approval of August 26, 2014 minutes of Select Board - J. Viskup made a motion to approve the minutes of August 26, 2014. B. Tarallo 2nd. All approved.

Public Comment - None

Review Existing Traffic Ordinance -The existing traffic ordinance was discussed. R. Cloutier will check to see if the speed limits that are listed in the ordinance are what have been posted on the roads. He will contact AOT to find out if certain sections of roads can have a reduced speed limit placed on them. E. Markowski will check with Addison County Regional to see if they will conduct a traffic study on Pease Road at their next meeting in October. The section of Lake Road that is in Panton has a speed limit of 45 mph while the section that is in Addison is 40 mph. The corner of Pease Road and Jersey Street was discussed. Vermont Dept. of Transportation has this corner listed in their study of High Risk Rural Roads Program.

Hans Vorsteveld - Public Right of Way for Parking Milk Trucks - The Town of Panton has a 6 rod (a rod is 16.5 feet) right of way. 3 rods either side from center of road. Vorsteveld Farm is requesting permission to build in part of this right of way. Ruddy Vorsteveld attended the meeting to help clarify how much the building, if allowed, would encroach on Town right of way. It was decided that a site visit was necessary. The site visit will take place on September 23rd at 6:00 pm. B. Tarallo requested that a drawing to scale of the proposed building be submitted. Vorsteveld Farm should have approached E. Hanson, Zoning Administrator with a sketch of the proposed building acknowledging they were making a request for a variance from setback requirements before they contacted the State with their request. E. Hanson is trying to get in contact with Stephanie Smith at the State level regarding this. E. Hanson stated that the correct procedures were not followed. He has not received any paperwork from the State or Vorsteveld Farm regarding a waiver request.

Road Foreman Report - While ditching on Pease Road a spring was discovered half way up the road. This was the cause of the water issue on the road last winter.

A new culvert has been installed and lowered on Jersey Street.

It has been advised that there will be a shortage of road salt this winter. The price for road salt has increased approximately \$14 a ton. The budget for road salt did not factor in an increase of this size. The salt shed will only hold 4 loads which will not carry the Town through the winter. R. Cloutier suggests that the Town use more liquid. The Select Board has told R. Cloutier to use his discretion.

Select Board Meeting

The 2010 Freightliner needs a new hydraulic pump the estimated costs are \$3500 and a new windshield that is estimated at \$500. This will deplete the amount budgeted for this truck.

Box culvert Grant for replacement of the culvert on Jersey Street near E. Carter's is anticipated to start the end of October. The culvert is 3' x 3' x 36'. It will extend across Jersey Street. The grant is a 90/10 reimbursement. R. Cloutier is going to see if the State will pay for the culvert when it is ordered so if something happens and the work cannot be done as scheduled that the Town does not have to wait for the money until the work is done.

R. Cloutier has looked into replacement costs for the 2006/2007 truck. The truck replacement was not figured into this year's budget. If the truck is not traded this year it is estimated that the Town will lose \$25,000 in trade-in value plus repairs needed for this winter.

R. Cloutier is updating the depreciation schedule on Town equipment. H. Hall will assist him with the schedule.

Financials - Financials were not reviewed.

Highway Helper Wage - B. Tarallo made a motion to go into Executive Session at 8:37 pm to discuss the highway helper wage. J. Viskup 2nd. All approved. 8:42 J. Viskup made a motion to come out Executive Session. H. Hall 2nd. All approved. Motion made by J. Viskup to give highway helper a 3% wage increase retroactive July 1st, 2014. B. Tarallo 2nd. All approved.

E. Hanson brought to the Select Board's attention that there was a residence that not in compliance with the zoning regulations. This will be discussed at another meeting.

Review/Approve Bills - Bills were reviewed and approved.

A/R Regarding Cash Payments - Discussion on accepting cash payments. A fiscal policy limiting the amount of "cash" that the Town Office can accept for payments will be established. Any amount of cash over \$100 will not be accepted, either a money order or bank check will be the accepted form of payment.

Review Draft Treasurer Position - The benefits/health connect section that was in the description will be removed. It will be turned over to the Personnel Committee to look into.

Collection of Taxes by the Treasurer is listed in the Town Charter. B. Tarallo will ask VLCT if it is still necessary to place this on the warning for Town Meeting.

Impending Dog Warden Vacancy - The Town currently is looking for a replacement for the Dog Warden. Chris Morris has moved out of Town. A listing will be placed on the website, front porch forum and an e-mail will be sent to Town residents.

Local Emergency Operation Plan (LEOP)

Adoption of National Incident Management System (NIMS) Resolution

Vote to Comply w/Basic Emergency Operation Plan (BEOP)

H. Hall made a motion to accept NIMS, LEOP and BEOP. J. Viskup 2nd. All approved.

The above plans were adopted and signed.

Record of Town Assets: Garage and Town Hall/Office (e.g. List of Town Equipment, \$ Value, Specifying \$\$ Amount Value, Over Which Items Need Serial Numbers, etc.) - R. Cloutier will list the assets that are at the Garage. D. Merrill and J. Miller will make a list of assets at the Town Hall.

Final Review of Parking Ticket Proof - The review of the parking ticket was approved. It can now go to the printer.

Postage - There was a discussion regarding the purchase of stamps. Currently the purchase is made through Stamps.com. It was decided that the Town would continue to purchase stamps from Stamps.com.

Page 3

Correspondence - All correspondence was reviewed.

Adjourn - J. Viskup made a motion to adjourn the meeting at 10:40 pm. B. Tarallo 2nd. All approved.

Respectfully Submitted,

Jean Miller, Clerk