

Town of Panton
Select Board Minutes
March 10, 2015/6:30 P.M.

In Attendance:

Select Board:

John Viskup, Chair
Beth Tarallo
Howard Hall

Administration:

Jean Miller, Clerk
Diane Merrill, Treasurer

Guests:

J Viskup called the meeting to order at 6:30 P.M.

Review/Approve Minutes of February 24, 2015, February 27, 2015 and March 3, 2015 (Town Meeting) – J Viskup made a motion to accept the minutes of February 24, February 27 and March 3, 2015 as revised. H Hall 2nd. All approved.

Appoint Officers – This is being moved to agenda of March 24, 2015

Public Comment – No public comment

Road Foreman Report – Tabled. Foreman was not able to attend meeting.

Questions Regarding Tractor (Filters, Adapters, Fuel Line) – D Merrill explained that the amount in question was a grader expense, not tractor.

Financials

Final Review of Culvert Policy – B Tarallo made a motion to adopt the culvert policy as written. J Viskup 2nd. All approved.

Review/Approval of Bills – Bills were reviewed and approved.

Review Paystubs/Vacation/Sick Time – Done

Truck Loan Documents – The Select Board signed the Truck Loan Documents.

Reserve Fund Balance Policy – A minor change was made to the policy. J Viskup made a motion to accept the Reserve Fund Policy. B Tarallo 2nd. All approved.

Postcard reminder about Taxes & Dog Licenses – Motion made by B Tarallo to send postcard reminder out regarding taxes due May 1, 2015 and dog licenses due April 1, 2015. H Hall 2nd. All approved.

Letter to the Legislature Regarding Taxes – J Miller will contact B Biello for a copy of the original information that was submitted to the Select Board and forward to J Viskup.

Correspondence – All correspondence was reviewed.

Reorganize Select Board

How Meetings Will Be Run - H Howard made a motion to have J Miller act as clerk for the Select Board and to take their minutes. J Viskup 2nd. All approved.

J Viskup made a motion to go into Executive Session at 8:30 P.M. to discuss reorganization of the Select Board. B Tarallo 2nd. All approved.

At 8:50 P.M. B Tarallo made a motion to exit the Executive session. J Viskup 2nd. All approved.

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H Hall moved to appoint J Viskup as Select Board Chair. B Tarallo 2nd. All approved.

H Hall moved to use Roberts' Rules of Order to run Select Board meetings. B Tarallo 2nd. All approved.

B Tarallo shared VLC model Select Board rules of procedure. Select Board to review.

J Viskup made a motion to adjourn at 8:55 P.M. H Hall 2nd. All approved.

Respectfully submitted

Jean Miller, Clerk