

DRAFT
Town of Panton
Select Board Minutes
July 26, 2016 - 6:30 P.M.

In Attendance:

Select Board:

Howard Hall
Beth Tarallo, Chair
John Viskup (6:37)

Administration:

Jean Miller, Clerk
Diane Merrill, Treasurer
Rick Cloutier, Road Foreman
Eben Markowski, TAC Rep

Guests:

Brian Otley, GMP
Paula Moore
David Chase
Katie Werthmann
Collette McNamara
Robert McNamara
Hans Vorsteveld
Paul Sokal
David Raphael

B Tarallo called the meeting to order at 6:30 P.M.

Review/Approve Minutes of July 12, 2016 Vicious Dog Hearing and Select Board –**B Tarallo made a motion to table the Vicious Dog Hearing minutes so they could be amended to follow the procedures that had just been adopted. H Hall 2nd. All approved. H Hall made a motion to accept the minute of the Selectboard meeting dated July 12, 2016. B Tarallo 2nd. All approved.**

Bixby Library Focus – P Moore representing Bixby Library said the library is looking for input from the Towns that the library serves regarding what residents would like to see in the library. An invitation was given to the Selectboard chair to attend a meeting on August 11, 2016 at 6:30 P.M. for their input regarding how the library could be more supportive of the communities that it serves.

Review/Approval of Bills – Bills were reviewed and approved.

Financials – Treasurer asked for more time to work on the financials. **H Hall made a motion to table the financials until the next Selectboard meeting. J Viskup 2nd. All approved.**

Audit Engagement Letter from Telling & Associates – Selectboard decided to table this so that they and the treasurer could have more time to review the letter.

Tax Rate Approval for FY2016 – 2017 – **H Hall made a motion to set the municipal tax rate at 0.5586. J Viskup 2nd. All approved. H Hall made a motion to set the local agreement rate at 0.0009. J Viskup 2nd. All approved. H Hall made a motion to set the combined municipal rate at 0.5595. J Viskup 2nd. All approved.**

Treasurer Update items – Arnold Bay Paving expense will change the budget due to it coming in May instead of the new fiscal year. There will be a \$75 one-time charge to set up direct deposit with the new software. **J Viskup made a motion to pay the one-time charge to set up direct deposit. H Hall 2nd. All approved.**

Public Comment – Residents are concerned regarding the congestion on the corner of Jersey Street/Arnold Bay Road, the safety of children playing in the road, overnight parking at the park and the property they feel is out of compliance. They have called the State Police and have been told nothing can be done until a sign is put up regarding the parking. They brought in the State of Vermont, Agency of Natural Resources, Permit and License Information. H Hall told them that a letter would be going out in the near future and “Out of Compliance” letters will be sent to some of Panton residents. B Tarallo let the residents know that the State had already become involved in this particular situation but the State moves very slowly and is shorthanded and it will take some time. The Panton “Junk Ordinance is stricter than the State regulations.

Road Impact Study – E Markowski spoke with Josh Donabedian, Transportation Planner at Addison County Regional

Select Board Meeting

July 26, 2016

Page 2

Planning Commission regarding the study. He then changed his direction in the request for the Transportation Planning Study. **H Hall made a motion to submit the application for the FY 2017 Transportation Planning Study Request. J Viskup 2nd. All approved.**

GMP/B Otley Update – Discussion ensued. B Otley had an outline for the transformation of the Town Hall and the Town Garage but did not have the final figures in yet. How to reach out to Panton residents regarding energy efficiency for the community was a concern that was discussed. Questions were asked regarding placement of the batteries for the solar siting and the possibly revenue it could bring the Town.

David Raphael, Town Hall Committee Report/Update – A survey is going to be sent to residents about the usage of the Town Hall for the future. The Fire Marshall has inspected the Town Hall. There is a grant coming up that would include the access areas, front step, the ramp and possibly making the bathroom handicapped accessible. There would be a twenty five percent matching fee for the Town. A set of plans would have to be submitted with the grant which is due in November. D Raphael thinks that the Town Plan would have to be updated prior to submission of the grant application. When the survey is returned the SB would like to meet with DRB and discuss the outcome of it. As improvements are discussed and done the upkeep/maintenance needs to be considered. More members are need for the Town Hall Committee. If interested please contact the Town office.

Personnel Policy Proposed Revision – **J Viskup made a motion to table the personnel policy proposed revision. H Hall 2nd. All approved.**

Loose Dogs – Curtis – Discussion ensued regarding three loose dogs (not on leash and off the owner's property) that the Town had received a written complaint about. **H Hall made a motion to levy a \$100 fine on one dog and \$50 each for the other two dogs. J Viskup 2nd. All approved.**

Elected Officer's Conflict of Interest Policy – Selectboard will reach out to all officials elected/appointed to sign off on the Conflict of Interest Policy.

Vorsteveld III ROW Access/Building Permit Proposed Amendments – **H Hall made a motion to sign the version that excludes the substantive changes. J Viskup 2nd. All approved.**

Selectboard Anticipated Vacancy – B Tarallo submitted her resignation to the Selectboard effective August 23, 2016. Discussion ensued on what to do and how to fill the anticipated vacancy. B Tarallo will email drafts for posting the vacancy to J Viskup and H Hall for them to make the decision on what they wanted to post. She also asked if one of the other SB members would attend the August 11, 2016 meeting at the Library.

Correspondence – Correspondence was reviewed.

Ed Hanson, Zoning Administrator's contract was signed by the Selectboard.

The decision for the "Vicious Dog Hearing" was signed and will be sent out by certified mail.

ACRPC submitted a contract for consulting fees that the SB wants to check with the Treasurer before signing.

Vergennes Fire and Recycling contracts were signed by the SB.

H Hall made a motion to accept the Grant for Jackson Road Culvert. J Viskup 2nd. All approved. The Grant for Jackson Road Culvert was signed.

H Hall made a motion to reverse the charges on the fire bill that had been sent to J Budaj. J Viskup 2nd. All approved.

Adjourn – **At 10:30 P.M. H Hall made a motion to adjourn. J Viskup 2nd. All approved.**

Respectfully submitted,
Jean Miller, Clerk